



Review and Response to Learner Needs

Reviewing and Responding to student learning needs is considered an essential Good First Teaching strategy for the teaching of all learning areas.

When a student is not progressing with intended learning or already shows they know the intended learning, the following should occur as part of a Review and Response approach:

- The classroom teacher brings evidence of learning to a meeting which is chaired by the Principal and includes the Primary Learning Leader and at least one other person with knowledgeable information in the area of learning.
- In analysing the evidence articulated in the student learning data, the team collaboratively reflect on the instructional practice that could move the learning forward.
- Recommendations are made by the team and the classroom teacher decides on an action. The team agrees to evaluate student progress at planned future a Review and Response meeting.

[More detailed information on the sequential process of Review and Response \[pdf\]](#)

This process continues until the student displays satisfactory progress. Specific adjustments may also be embedded and sit alongside instructional practice.



A record of each Review and Response meeting is taken and copies provided by the team to the classroom teacher. These are also saved centrally and support the building of an ongoing student learning profile.

When a third or fourth Review and Response Meeting is required for a student, consideration should be given to a more intensive and targeted response with increasingly frequent reviews. A more specialised team may be developed to include the Support Teacher for Inclusive Education and external support agencies if necessary. Resources will be allocated in consultation with the Principal.

[Checklist to support teachers with preparations for the Review and Response Process](#) [pdf]

[Review and Response Meeting Protocols](#) [pdf]

[Review and Response Meeting Record 1](#) [Word]

[Review and Response Meeting Record 2](#) [Word]

[Review and Response Meeting Record 3](#) [Word]

[Review and Response Transition Meeting](#) [Word]

Further information on the Review and Response Process can be sourced from the [BCE kWeb](#).